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**SIERRA UNIFIED SCHOOL DISTRICT  
CITIZENS OVERSIGHT COMMITTEE**

***SUMMARY OF ROLE AND  
RESPONSIBILITY  
OF OVERSIGHT COMMITTEE***

# CITIZENS OVERSIGHT COMMITTEE

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- ❖ Authorization to Establish Committee
- ❖ Composition of the Committee
- ❖ Purpose and Activities of the Committee
- ❖ Governing Board Support of the Committee
- ❖ Meetings of the Committee

# CITIZENS OVERSIGHT COMMITTEE

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## ❖ Authorization to Establish Committee

- Created with passage of Proposition 39
- Implementing legislation – Assembly Bill 1908
- Governing Board must appoint committee within 60 days of Board certification of election results

# CITIZENS OVERSIGHT COMMITTEE

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## ❖ Composition of Committee

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- Consist of at least 7 members
- Term is for 2 years with no more than 2 consecutive terms
- Committee must include representatives of:
  - Business community located in district
  - Senior citizens' organization
  - Parent/guardian of child in district
  - Parent/guardian of child in district and active in parent organization
  - Taxpayers' organization
- Committee may not include employee/official of district or any vendor, contractor, consultant doing business with district

# CITIZENS OVERSIGHT COMMITTEE

## <sup>4</sup> ♦ Committee Members

<u>Name</u>	<u>Membership Category</u>
▪ Raquel Hickman	Business Community
▪ Owen Purdy	Senior Citizens' Organization
▪ Wade Kimbler	Taxpayers' Association
▪ Peter McManus	Parent in District
▪ Rebecca Riley	Parent Active in School Organizations
▪ Connie Schlaefel	At Large
▪ Kathleen Bisko	At Large
▪ Pamela Smedley	At Large
▪ Carli Walker	At Large



# CITIZENS OVERSIGHT COMMITTEE

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## ❖ Purpose and Activities of the Committee

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- Purpose shall be to inform public regarding expenditure of bond proceeds
  - Committee shall carry out the following:
    - Review and report on bond expenditures
    - Advise the public as to whether bond funds are being spent on official ballot project list
    - Ensure bond funds are expended only on capital facility projects
    - Ensure no funds are used for teacher/administrative salaries or other operating expenses
  - Promptly alert public to any waste or improper expenditure of school construction bond funds



# CITIZENS OVERSIGHT COMMITTEE

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## ❖ Purpose and Activities of the Committee *(con't)*

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- Authorized to engage in following activities:
  - Review annual performance audit on status of approved projects
  - Review annual independent financial audit on use of bond proceeds
  - Inspect facilities and grounds to ensure bond proceeds are being spent on approved projects
  - Review efforts of district to implement cost saving measures
- At least annually, issue report on the results of committee activities

# CITIZENS OVERSIGHT COMMITTEE

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## ❖ Governing Board Support of the Committee

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➤ Role and responsibility of Board remains the same (*i.e. award bids, approve contracts, approve projects budgets, hire architects, consultants, etc.*)

➤ Board shall provide:

- Necessary technical and administrative assistance
- Sufficient resources to publicize reports
- Staff resources



Janelle Bryson, CBO



Kelly Capps, Director of Facilities





# CITIZENS OVERSIGHT COMMITTEE

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## ❖ Meetings of the Committee

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- All meetings shall be open to the public
- Subject to provisions of Brown Act
- Committee documents/reports shall be part of public record
- Documents/reports shall be placed on Website maintained by District

